

FIRE FIGHTING EQUIPMENT TRADERS ASSOCIATION



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NOTICE AND AGENDA OF AN EXECUTIVE MEETING OF THE FIRE FIGHTING EQUIPMENT TRADERS ASSOCIATION TO BE HELD AT 9AM ON THURSDAY 13TH NOVEMBER 2014 – SCI BONO CENTRE – NEWTOWN, JOHANNESBURG

1. WELCOME/APOLOGIES
2. CONFIRMATION OF PREVIOUS MINUTES (18th September 2014)
3. MATTERS ARISING FROM LAST MEETING (OR NOT COVERED ELSEWHERE IN AGENDA)
 - Replacement of Powder Minute 3 RC/LD
 - PER Guidelines for newsletter Minute 3 TD/LD
 - FFETA Representative/road shows Minute 3 RC
 - IFTA Letter Minute 3 RC
4. FINANCE
 - 4.1 Financial Accounts/payments to be ratified (LD)
5. MEMBERSHIP
6. PORTFOLIOS
 - 6.1 SABS Liaison (JK/BJ/TD)
 - 6.2 Government Liaison (TD)
 - 6.3 Regional
 - 6.3.1 KZN (JN)
 - 6.3.2 Limpopo and North (MG)
 - 6.3.3 Eastern Cape (JC)
 - 6.3.4 Western Cape (LD)
 - 6.4 SAQCC FIRE (BJ)
 - 6.4.1 1475 (TD)
 - 6.4.2 D & GS (KB)
 - 6.5 Marketing Strategy (JN/LD)
 - 6.5.1 Website
 - 6.5.2 Newsletter
 - 6.6 Other Association Liaison
 - 6.6.1 IFTA
 - 6.6.2 IFE
 - 6.6.3 FDIA (AO'H)
 - 6.6.4 SAESI
 - 6.7 Events & Venues (AW)
 - 6.8 SANAS
7. CONSTITUTION
8. CORRESPONDENCE
9. GENERAL

EXECUTIVE COMMITTEE:

A. Wright (Chairperson); M. Gabeni (Vice Chairperson); L. Davel (Treasurer); R. Cowan (Administrator);
S. Bastuba; J. Caird; T. Dreyer; M. du Plessis; M. E'Silva; J. Kellett; J. Nunnerley; J. Pretorius;
B. Jones SAQCC Fire (Observer Status); H. Clarke I.F.E. (Observer Status); P. Kruger SAESI (Observer Status)

**MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE
OF THE FIRE FIGHTING EQUIPMENT TRADERS ASSOCIATION
HELD AT 9AM ON 18th SEPTEMBER 2014
SAQCC FIRE - BOARDROOM**

Present:	A. Wright L. Davel S. Bastuba J. Caird T. Dreyer J. Kellett J. Nunnerley J. Pretorius B. Jones P. Kruger A. O'Hare R. Cowan B. Ridgway	Chairperson Treasurer SAQCC Fire SAESI FDIA Administrator Assistant Administrator	East Rand Fire Atlas Fire Chubb Phoenix Fire Fest Fire FES & S Bosss Fire SafeQuip
Apologies:	M. Gabeni Mikhel E'Silva Brett Jones	Vice Chairman SAQCC Fire	Mega Fire European Fire
Absent:	H. Clarke M. du Plessis	IFE	Occupational Suppression Systems

	ACTION	DEADLINE
<p>1. <u>WELCOME/APOLOGIES</u></p> <p>The Chairperson welcomed all present to the meeting and apologies were tabled as per the attendance register. The meeting held a minute of silence for Mr Breedt. Mrs Davel had agreed to take over as interim Treasurer and this was accepted unanimously by the meeting.</p> <p>2. <u>CONFIRMATION OF PREVIOUS MINUTES</u></p> <p>The minutes of the meeting held on Thursday 17th July were confirmed as correct, proposed Mr Kellett and seconded Mr O'Hare.</p> <p>3. <u>MATTERS ARISING FROM LAST MEETING</u></p> <p>Replacement of Powder: Still nothing had been heard would be followed up again. Mr Dreyer said he had received correspondence from the Department of Mines regarding pressure testing annually and the sifting of powder more often. He had queried in these instances how long it would last as this would lead to replacement more often. He would report back as to what extinguishers would be included or excluded, but this did just relate to mining.</p> <p>Promotion through Fire Brigade: Mrs Davel advised that there was nothing further but she was currently working with them on a major product. She requested this be taken off the agenda and would continue with the process and would report back as and when anything occurred.</p> <p>SANAS: This had been dealt with and Mr Pretorius just had to obtain certified copies of his certificates.</p> <p>Mark on Chubb Extinguishers: Mr Bastuba said the mark on the extinguisher is the 1910 mark as when it was submitted, they were told to do this by the mechanical division. They then tested and found two problems which have now been rectified and re-submitted. The medium inside is manufactured by the Chubb Group and is UL and NFPA approved.</p> <p>Extinguishers with no Marks: This was raised at the 1475 meeting and it was confirmed that Class D & F cannot be serviced. Mr Kruger said that SAESI have requested SABS to amend their reports. Mr Dreyer said this had been dealt with already and the test result is NOT an approval. The wording has been changed to reflect this.</p> <p>PER Guidelines: Mrs Davel advised that she was still waiting for these.</p>	JOHAN	

KZN Function: There had been a good attendance and it was hoped to continue to do this.
FFETA Representative/Road Shows: With the assistance of Ms Ridgway, Mrs Cowan had managed to promote FFETA at the Rustenburg Road Show, and would also be able to do this in Middelburg. She would contact either Mr Whitehead or Mr Gouws for assistance in Bloemfontein.
IFTA Letter: This had been sent to IFTA without any reply since the IFTA Chairman's acknowledgement. Mrs Davel advised that she had no knowledge of any AGM being held. Mr Kellett suggested in view of the lack of feedback, we are obliged to remove them from their Observer status at FFETA. He suggested we advise IFTA should they be able to supply the necessary information requested, including past AGM minutes, then obviously this decision could be reconsidered.

ROSEMARY

ROSEMARY

4. FINANCE

4.1 Financial Accounts/Payments to be Authorised: These had been circulated and were accepted proposed Mr Dreyer and seconded Mr Nunnerley.

4.2 Treasurer's Report and Revised Budget: Mrs Davel gave details of the revised budget and the relevant details had been circulated to all. It was agreed this be accepted as is, proposed Mr Dreyer, seconded Mr O'Hare.

5. MEMBERSHIP

5.1 Coast 2 Coast: This had been circulated to the committee. However, Mrs Cowan advised There was a substantial amount outstanding from this company for neck rings collected in the past and until such time as the account was brought to date, their membership would not take effect. Mr Caird and Mrs Cowan were taking this up with the company.

JOHN &
ROSEMARY

6. EXECUTIVE COMMITTEE PORTFOLIOS

6.1 SABS Liaison: Mr Kellett advised that there was little to report with more happening internationally but was not applicable to us. The Hose Reel standard are out for review and were being circulated for public comment.

1910: Nothing further

10400 Competencies: A meeting was being held on 26th September, but this was basically for Design competencies and it was hoped to recognize SAQCC Fire as one of the competencies. The initial document showed only ECSA, even SAQCC Gas had been removed. Mr Dreyer will speak to Mrs Swart as they both sit on this committee. They would need to push through SAQCC Fire approval for competencies, but this is not for rational designers.

Mrs Davel raised the question of hose reel piping as this competency issue is a huge problem. Mr Dreyer said he had been trying to set up a meeting at the SABS with the new plumbing guys, however, no meeting could be set up at present. A meeting was needed to clarify between 1475 and 10400. Discussion took place on pip-fitters and it was believed a course could be adapted from D & GS.

6.2 Government Liaison: Nil

6.3 Regional:

KZN: Nil

Limpopo: In the absence of Mr Gabeni, Mrs Cowan reported that he had been very active at the recent road show and it was hoped he would be setting up a meeting with the various companies in the Limpopo region who all seemed keen to get together.

Eastern Cape: Mr Caird reported that the pressure test ring sales were going very well. He advised that Mr Stevens of PE Fire had once again surfaced. This had now gone to all the

relevant authorities as well as an Attorney.

Mr Caird raised the question of bargaining councils as NUMSA had been contacting members of staff. It was explained that if you were a manufacturer, then you should be aligned with the Metal Federation, however if servicing, then it is very much a grey area. However the DOL would have to give clarity on this.

Western Cape: Nil.

6.4 SAQCC FIRE:

6.4.1 1475: Nil – meeting to follow.

6.4.2 D&GS: It was agreed FFETA would write to the D & GS Committee to appoint someone as their representative at the FFETA meetings. Mr Dreyer said D & GS were busy with assessments.

ROSEMARY

6.5 Marketing Strategy:

6.5.1 Website: Statistics had been circulated. These were very disappointing and discussion took place on the lack of use. It was agreed to resend the email expanding on the reasons for use of the website. It was agreed to expand on the services FFETA members provide. This would also be covered again in the newsletter and attention would be drawn that by using the password FFETA members would have access to the minutes and thus as non-committee members be kept up to date.

LIZL
ROSEMARY

6.5.2 Newsletter/Leaflet: This would go out again shortly and contain details on the website. It was also agreed that a bulk sms facility be set up and an update form be sent with the newsletter to ensure we had a cellphone number for the representative of each FFETA member company as well as correct email addresses etc. Publicity would also be given to this.

LIZL
ROSEMARY

6.5.3 Exhibitions/Road Shows: On-going and dealt with under 3.

6.6 Other Association Liaison:

6.6.1 IFTA: Dealt with under 3

6.6.2 IFE: As no representative had been present this current year, a letter would be written to IFE regarding their representation.

ROSEMARY

6.6.3 FDIA: Mr O'Hare advised the FDI was growing membership quite fast and much of this could be put down to educating the consultants and the insurance industry requirements.

6.6.4 SAESI: Mr Kruger advised that until last year, SAESI had six meetings a year and this had now been amended to 3 meetings a year. One in April and the next would be tomorrow. He advised that the technical committee were approaching the SABS to test protective clothing as an entire garment and not in bits and pieces as had normally happened which led to many problems. Garments used NFPA approved material but when put together, the final product was not approved and this must be rectified.

6.7 Events & Venues: Confirmed as previously.

6.8 SANAS: This had been discussed earlier under 3.

7. CONSTITUTION Nil

8. CORRESPONDENCE Nil

9. GENERAL

There being no further business, the meeting closed at 10.55

The next meeting will be held at 9am at the SCI-BONO CENTRE – NEWTOWN – JOHANNESBURG on Thursday 13th November 2014.

CHAIRMAN DATE

CALENDAR

All to be held in the SAQCC Fire Boardroom unless otherwise indicated
ANY CHANGE TO DATE, TIME OR VENUE WILL BE NOTIFIED AS SOON AS POSSIBLE

November 13 th	9am	FFETA	SCI-BONO CENTRE, NEWTOWN, JHB
	11am	1475	
	1pm	FFETA AGM	

To be followed by lunch, drinks and guided tour of the centre.